

David Parr House coronavirus risk assessment

Company name: David Parr House

Assessment carried out by: Mariel Rodriguez

Date of next review: 27/8/2021

Date assessment was carried out: 28/7/2021

What are the hazards?	Who might be harmed?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Contracting or spreading coronavirus by not washing hands/washing hands inadequately	Visitors, volunteer guides, employees	The David Parr House has several handwashing stations and is conveying the importance of handwashing to visitors and employees The DPH also has antibacterial wipes and hand sanitiser.	The DPH will have hand sanitiser stations in the visitor centre, and all visitors, guides, and stewards, will be required to sanitise their hands before entering the Parr House and before returning to the visitor centre	DPH	Whenever the DPH is conducting tours	Ongoing
Getting or spreading coronavirus in	Visitors, volunteer guides, employees	Face coverings are required to be worn indoors by visitors,	In the visitor centre, doors and windows will be opened for ventilation. Inside the	DPH	Whenever the DPH is	Ongoing

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commonly used or highly trafficked areas		volunteers, and employees, except for those who are exempt. Extra masks are available at the DPH. Failure to comply results in individual being asked to leave. Tours are restricted to six visitors. Highly trafficked spaces are kept ventilated.	Parr House, doors and windows will be kept open for ventilation when possible.		conducting tours	
Getting or spreading coronavirus by not cleaning surfaces, equipment, or workstations	Visitors, volunteer guides, employees	The DPH have purchased additional cleaning supplies and antibacterial wipes, and have increased the frequency of the cleaning schedule, especially in highly trafficked areas.	None	DPH	Ongoing	Ongoing

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		Audio tour devices will be thoroughly sanitised between uses.				
Contracting or spreading the virus by not maintaining social distancing	Visitors, volunteer guides, employees	Tour times are adequately spaced throughout the day to ensure social distancing in the visitor centre remains possible. Inside the Parr House, where social distancing is difficult, masks and ventilation will be crucial.	The situation will be continually monitored. If case numbers suggest it is more prudent, audio tours rather than guided tours will be implemented, allowing for social distancing within the Parr House.	DPH	Whenever the DPH is conducting tours	Ongoing
Poorly ventilated spaces lead to risk of coronavirus spreading	Visitors, volunteer guides, employees	The visitor centre and Parr House are to be ventilated	Weather and environmental conditions permitting, the door and windows to the visitor centre and Parr House to be kept open for ventilation.	DPH	2/9/2021	

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Spread of coronavirus via cash payments	Visitors, employees	Tours to be pre-booked online only, and contactless payments only to be accepted in the shop	None	DPH	2/9/2021	28/7/2021
Communication of coronavirus restrictions	Visitors, volunteer guides, and employees	Tour booking page on the DPH website will contain the most up-to-date coronavirus guidance prior to visitor arrival. Volunteer guides will instruct visitors on test and trace requirements, and staff and volunteers will provide guidance on social distancing. Sanitisation stations will be placed in obvious locations	Continual monitoring of the coronavirus situation and latest government and PHE advice.	DPH	Whenever the DPH is conducting tours	Ongoing

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

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